

THE MOHAVE SPORTSMAN CLUB

The Mohave Sportsman Club was founded as a non-profit corporation in 1936

BYLAWS

This is the edited and amended Bylaws of the Mohave Sportsman Club (MSC)
Dated, xxxx, which supersedes all prior Bylaws, editions, revisions and/or
amendments subsequent to this date.

ARTICLE I

Name and Place of Business

- A. The name of this organization is MOHAVE SPORTSMAN CLUB, which manages and operates “The Seven Mile Hill Shooting Range” and in this document will be referred to as MSC.
- B. The place of business of the MSC, shall be at the city of Golden Valley, Mohave County, Arizona. Specifically, the location is SW of Kingman, Arizona, approximately 2.8 miles west of Exit 44 of I-40, on Oatman Road.
- C. Mailing address
 - 1. The mailing address for MSC business is: MOHAVE SPORTSMAN CLUB, P.O. Box 6391, Kingman, AZ 86402.
 - 2. The mailing address for correspondence directed to the range facility is: 7-Mile Hill Shooting Range, 3275 W. Oatman Road, Golden Valley, AZ 86413

ARTICLE II

Purposes and Objectives

MSC provides facilities for archery, trap/skeet, rifle and handgun shooting. The MSC is a non-profit organization dedicated to providing a safe, well maintained, supervised shooting facility where members and the public can enjoy participating in various shooting sports, practice marksmanship and engage in a wide range of individual and group activities. To promote hunter safety and to support hunting and fishing as a viable, necessary method of fostering the propagation, growth, conservation, and wise use of our renewable wildlife resources. We are supported by membership and range use fees, donations from individuals and corporations and by grants from government bodies and shooting sports organizations. All funds are used to maintain and improve the facilities.

ARTICLE III

Membership

- A. Membership eligibility: Any citizen of the United States or legal resident alien, eighteen years old or older, may become a member of the MSC.

- B. Membership requirements: Completion of an application form and payment of membership dues.
- C. The Board of Directors will determine the content of the membership application.
- D. Membership types: Are determined by the Board of Directors. (refer to Schedule “A”)
- E. Membership fees: Are determined by the Board of Directors, see Schedule “A”.
- F. Membership Rights
 - 1. Members will receive a copy of The Sportsman's Voice, the official newsletter of the MSC. The newsletter is published on a quarterly basis. Members can elect to have their copy mailed to them or to access it from the webpage.
 - 2. Upon request, new members shall be provided with a current copy of the MSC Bylaws.
 - 3. Each member that is present in person at any regular or special general membership meeting of MSC shall be entitled to vote on any subject that is properly brought before the Board of Directors, approved by the Board of Directors, and submitted by the Board of Directors to the membership for vote at an MSC meeting.
 - 4. Upgrading of Membership: An individual member may upgrade their membership by; if they meet the requirements and pay any additional, required fees.
 - 5. Members have the right to report the misconduct of another member to the Board of Directors for their consideration and disposition.
- G. Renewing Membership: Annual memberships will be renewed on the month of their initial purpose. Failure to renew an annual membership with 30 days of that time will be considered “voluntary termination of membership.”
- H. Voluntary Termination of Membership
 - 1. Membership may be terminated their membership, at any time.
 - a. Notification of resignation in writing to the Board of Directors.
 - b. Persons termination their membership will not be entitled to any refund of fees already paid and shall not be entitled to membership rights.
 - 2. Nonpayment of dues shall be construed to be voluntary termination of membership.
 - 3. Individuals who have voluntarily terminated their membership may apply for membership at any later date.
- I. Involuntary Termination and Disciplinary Proceedings
 - 1. Any Member may initiate disciplinary proceedings against another member by making a written complaint to the Secretary of the Board of Directors. Cause for initiating disciplinary proceeding will include, but not be limited to: Illegal, unethical, dangerous, unsportsmanlike or behaviors threatening or endangering toward any other person, the deliberate destruction of MSC property.
 - 2. The Board of Directors will handle all disciplinary proceedings against a member according to Roberts Rules of Order.
 - 3. Individuals who have their membership suspended or terminated shall not be entitled to any refund of dues.

J. Right of Confidentiality

It is the policy of the MSC to maintain confidentiality of the membership list; however, a phone list will be maintained for club business or projects. The phone list will be available only to committee chairpersons and special project chairpersons through the President of MSC.

ARTICLE IV

Board of Directors

- A. The Board of Directors shall be the governing body of MSC.
- B. The Board of Directors shall be elected by the membership.
- C. The elected board members shall be, as follows: President, Vice-President, Secretary, Treasurer, Government Liaison and four Directors-at-Large.
- D. The terms of office shall be for one year, starting January 1st through December 31st.
- E. The Officers of the Board of Directors and their Duties
 - 1. President.
 - a. The President shall be chief Executive Officer of the MSC and, as chairperson of the Board of Directors, shall preside at all meetings of the Board and at all general and special membership meetings of the MSC.
 - b. The President shall appoint, subject to confirmation by the Board, other members to fill any vacancies on the Board.
 - c. He/she shall be an ex officio member of all committees and shall be notified of all committee meetings.
 - d. The President shall advise, recommend and propose those things that may be necessary or beneficial to the membership and interest of the MSC.
 - e. The President shall delegate certain responsibilities from time to time to other officers or members of the MSC, to include the auditing of the sign in sheets in comparison to the membership list.
 - f. The President shall appoint, with approval of the Board of Directors, the following committee chairpersons: Membership, Newsletter, Activity, Bylaws, and chairpersons of any other committees as deemed necessary to promote and carry out the affairs of the MSC.
 - g. The President shall be the manager of the Range Officers.
 - h. The President shall be solely responsible for signing contracts with any and all outside agencies, business or companies.
 - i. The President will have an agenda at all Board and General Membership meetings.
 - j. The President has the discretion to approve, reject or defer until a later time any item submitted for placement on his agenda.
 - k. The President has the authority to accept items from the floor, not on the agenda, for consideration during any meeting and has the discretion to approve, reject or defer until a later time.

1. The immediate past president may serve as a non-voting advisor to the Board of Directors for the upcoming year.
2. Vice President.
 - a. The Vice President shall, in the absence of the President, perform the duties and exercise the power of the President or shall, in the temporary absence of another elected officer, perform the duties of that officer.
 - b. The Vice President will brief the approval plan to the Range Policy Council as described in the lease agreement.
 - c. The Vice President shall, bi-annually, oversee the environmental assessment which includes GPS coordinates of sound abatement testing and environmental soil samples and ensure the required records are properly maintained.
3. Secretary.
 - a. The Secretary shall attend all meetings of the Board and all general membership meetings and keep accurate minutes of the proceedings of each such meeting and record the same. Minutes of previous meetings shall be presented to the membership at each meeting for approval or corrections.
 - b. The Secretary shall make available, to the membership, the minutes of any Board of Directors' meetings at each regular or special meeting of the MSC.
 - c. The Secretary shall collect and maintain the sign-in-sheets from all Board of Directors and general membership
4. Treasurer.
 - a. The duties of the Treasurer shall be to deposit all monies collected from memberships and special activities to the account of the MSC in such depositories as may be directed by the Board.
 - b. The Treasurer shall pay all outstanding bills as presented by officers or committees, individuals, organizations or business firms providing goods and/or services to the MSC.
 - c. The Treasurer shall always keep the financial records of the MSC in proper order.
 - d. The Treasurer shall report to the Board and to the general membership the financial condition of the MSC, which includes the current bank statement, reconciliation calculations and a Treasurer's Report at the monthly meeting or at such time as requested by the Board.
 - e. The Treasurer shall submit the MSC's financial records for an annual audit at the end of each fiscal year, or at such time as the Board may direct, to be performed by an independent accounting firm not associated with the Treasurer or any member of the Board of Directors.
 - f. The Treasurer, President and Vice-President shall execute a bond to ensure faithful performance of their duties. The Board shall set the amount of such bond. The cost of securing said bond shall be paid by the MSC.

- g. The Treasurer, President and Vice-President shall have the authority to issue and sign all checks in the name of the MSC. All three of these officers' names shall be on the bank signature card. Two (2) signatures required on all checks. No blank checks shall be signed.
- 5. Government Liaison.

The duties of the Government Liaison are to represent the MSC at designated functions and meetings and report all relevant government activities to the Board of Directors and the MSC membership.
- 6. Directors-at-Large.

The duties of the Directors-at-Large shall include serving in an advisory capacity to the President and the other officers. The Directors-at-Large shall each have a vote as a member of the Board of Directors.

F. Eligibility of candidates for office

- 1. All candidates must be a member in good standing of the MSC for at least one year.
- 2. All candidates must have attended four or more General Membership, or Board Meetings, prior to their nomination.
- 3. One person shall not hold more than one position on the Board of Directors at the same time.
- 4. Two or more members related by marriage, bloodline or cohabitation shall not serve on the Board at the same time.
- 5. All candidates for office must submit a statement of candidacy, not to exceed 150 typewritten words, to the Newsletter Chairperson for insertion in the election issue of the Newsletter/webpage and make a statement of candidacy to the general membership at the October meeting.

G. Nominations

- 1. At least four months prior to each election, the President shall appoint an individual who is not seeking office to act as the Chairperson of the Nomination Committee.
- 2. The Chairperson shall select four members of the general membership who are not seeking office for this committee.
- 3. The Nominating committee shall nominate a minimum of one candidate for each position on the Board.
- 4. The Nominations Committee will interview each of the selected candidates.
 - a. The Committee will inform the candidate of the duties and responsibilities of the office for which they have been nominated.
 - b. The Committee will verify that all candidates meet the requirements for a Board position, are able to perform the duties required and is willing to accept the responsibilities of office.

5. The Nominating Committee shall present, with no endorsements, its slate of candidates for office, to the membership at the MSC general membership meeting in October.
6. Nominations for candidates can be made “from the floor” by an MSC member, at the Sept. or Oct. Meeting. Any such candidate must meet the same requirement for candidacy as the other candidates.

H. Ballots

1. Elections shall be by ballot, either mailed or e-mailed to the members.
2. Ballots must be completed and returned via USPS or e-mail to the address specified on the ballot or brought, in person, to the November meeting to be opened and counted by a committee appointed by the Nominating Committee Chairperson.
3. Ballots brought to the November meeting must be by the individual voter. No individual can submit ballots on behalf of other voters or by “proxy.”

I. Election of Officers

1. Annual election of Officers and Directors shall be at the regular meeting in November of each year.
2. Elections shall be by mail ballot.
3. Ballots will be mailed to the members via USPS and/or e-mail.
4. Ballots must be completed and returned via USPS to the address specified on the ballot or brought, in person, to the November meeting to be opened and counted by a committee appointed by the Nominating Committee Chairperson.
5. Ballots brought to the November meeting must be by the individual voter. No individual can submit ballots on behalf of other voters. Proxy voting or absentee voting is not allowed. Any duplicate ballots or photocopies will be discarded.
6. In the event there are more than two candidates for an elected office, and none receives a majority vote, the two candidates receiving the most votes shall have a run-off election as directed by the Board of Directors.
7. In the event there is only one candidate for each office, the ballots will only show the single candidate.

K. The Election/Nominating Committee will print and send the ballots, via USPS or e-mail to the members, in a manner to avoid tempering.

L. Powers of the Board of Directors

1. Conduct the affairs of the MSC.
2. Determine the types or levels of membership.
3. Determine the membership fees for the different memberships.
4. Determine any other charges to be paid to the treasury.
5. To administer the disciplinary action of members for misconduct.
6. When appropriate to authorize restoration of membership.

7. To administer the contracting, securing, paying and limiting the amount of MSC's indebtedness
8. To fill vacancies occurring, on the Board of Directors, from any cause.
9. To grant memberships to individuals/families as they deem advisable.
10. To determine the daily range use fees for Non-members. (Schedule "A")
11. To determine the fees for range use by law enforcement and other non-profit organizations. (Schedule "B")
12. Shall have the authority to remove from office, with a majority vote of the Board members, any Board member who is unable or unwilling to adequately perform their assigned duties.

ARTICLE V

Amending MSC Bylaws

- A. Proposed changes to be given to the Bylaws Committee by September 1st.
- B. The Bylaw committee reviews all submitted amendments to avoid conflict with existing Bylaws, and to ensure legality and safety.
- C. Bylaws Committee presents proposed changes to the Board by Oct. 1st.
- D. The Board approves the proposed changes at the October Board Meeting.
- E. Proposed changes will be posted on the webpage and a ballot will be mailed to all eligible members.
- F. The acceptance of a Bylaw amendment will be determined by the returned ballots.
- G. Bylaw amendments will be approved by the majority vote of the club membership and will become effective on January 1st.

ARTICLE VI

Meetings

- A. General Membership and Board meetings shall be held monthly at a time and place specified by the Board of Directors. Special meetings may be held at the request of a majority of the Board of Directors.
- B. All Meetings shall be conducted as prescribed by Robert's Rules of Order Newly Revised, Latest Edition.
- C. A quorum of five (5) will be required for the Board of Directors to conduct Board business.
- D. Board members will be allowed to participate in all meetings via electronic conference call methods to facilitate a quorum.
- E. A copy of the current Bylaws and Roberts Rules of Order must be kept in possession of the Secretary and shall be available for reference at all general membership meetings and all Board of Directors meetings.

- F. Each member that is present in person at any regular or special general membership meeting of MSC shall be entitled to vote on any subject that is properly brought before the Board of Directors, approved by the Board of Directors, and submitted by the Board of Directors to the membership for vote at an MSC meeting.
- G. There shall be no proxy or absentee vote at any regular or special general membership or Board meetings of MSC.

This is the edited and amended Bylaws of the Mohave Sportsman Club (MSC)
Dated, xxxx
which supersedes all prior Bylaws, editions, revisions and/or
amendments subsequent to this date.

Signatures of the Board of Directors appear below.

President

Vice-president

Secretary

Treasurer

Government Liaison

Director at Large

Director at Large

Director at Large

Director at Large

Schedule A

Effective: July 1, 2019

Non-Member daily range use fee: \$15.00 per day

MEMBERSHIP RATES	FEE
INDIVIDUAL	\$70
COUPLE*	\$90
SENIOR (60+)	\$50
SENIOR COUPLE *	\$55
INDIVIDUAL LIFE	\$550
COUPLE LIFE*	\$850
SENIOR LIFE (60+)	\$330
SENIOR COUPLE LIFE (60+) *	\$500
SILVER SENIOR LIFE (70+)	\$165
SILVER SENIOR COUPLE LIFE (70+) *	\$220

*A couple membership consists of; an individual and their significant other, and any children under the age of 18, living in the same home.